

**Bid Document**

| <b>Bid Details</b>                                     |   |
|--|---|
| Bid End Date/Time                                      | 28-12-2020 21:00:00   |
| Bid Opening Date/Time                                  | 28-12-2020 21:30:00   |
| Bid Life Cycle (From Publish Date)                     | 90 (Days)   |
| Bid Offer Validity (From End Date)                     | 75 (Days)   |
| Ministry/State Name                                    | Ministry Of Human Resource Development  |
| Department Name  | Department Of Higher Education  |
| Organisation Name                                      | N/a   |
| Office Name  | School Of Planning And Architecture,vijayawada  |
| Item Category  | Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 1500 km x 320 hours; Local 24*7   |
| Contract Period  | 12 Month(s)   |
| Project Experience Required                            | No  |
| MSE Exemption for Years of Experience and Turnover     | No  |
| Startup Exemption for Years of Experience and Turnover | No  |
| Document required from seller                          | OEM Authorization Certificate<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled                                      | No  |
| Estimated Bid Value                                    | 420000  |
| Evaluation Method                                      | Total value wise evaluation   |

**EMD Detail**

|          |    |
|----------|----|
| Required | No |
|----------|----|

**ePBG Detail**

|          |    |
|----------|----|
| Required | No |
|----------|----|

**Splitting**

Bid splitting not applied.

**Additional Required Data/Document(s)**

**Minimum years (up to 5 years) of experience in related field:3**

**Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:3**

**Number (up to 100%) of vehicles demanded should have been provided in the past year to government agencies:3**

**Geographic Presence in States:ANDHRA PRADESH**

**Annual Turnover and Profit Requirement:1500000**

**Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 1500 Km X 320 Hours; Local 24\*7 ( 1 )**

**Technical Specifications**

| Specification   | Values   |
|---|--|
| <b>Core</b>   |  |
| Vehicle Type  | Premium SUV                                    |
| Type of car (Please select at least 3 options)  | Toyota Innova , Toyota Fortuner , Jeep Compass |
| Usage Variant   | 1500 km x 320 hours                            |
| Type of Service   | Local 24*7                                     |
| Year of Vehicle Model   | 2018 , 2019 , 2020                             |
| Km Travelled  | Upto 25,000 Kms                                |
| Air Conditioning Requirement  | A/C  |
| The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid | Yes  |
| <b>Addon(s)</b>   |  |

**Additional Specification Documents**

**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address   | Number of Vehicle(s) of above mentioned technical specification | Additional Requirement    |
|-------|-----------------------------|---|---|---------------------------|
| 1     | S SAI DIWAKAR NAIK          | 520008,School of Planning and Architecture, Vijayawada. Survey No.4/4, ITI Road,Vijayawada-520008, Andhra Pradesh, India. | 1   | • Duration in Months : 12 |

**Bid Specific Additional Terms and Conditions**

- 1.AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
- 2.For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
  - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
  - b. Execution certificate by client with order value.
  - c. Any other document in support of order execution like Third Party Inspection release note, etc.

3. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
4. The Service Provider must own 30% of the bid quantity of vehicles in Service Provider's name or in the name of the proprietor / partner of the Service Provider. Necessary documents relating to proof of ownership will be uploaded by the bidder for verification of the buyer. Such Service Provider owned vehicles will be part of the fleet to be deployed by the Service Provider in case he gets the contract against this bid.
5. The Service Provider is required to have at least 20 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.
6. **NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.
7. Bidders can also submit the EMD with Account Payee Demand Draft in favour of SCHOOL OF PLANNING AND ARCHITECTURE VIJAYAWADA payable at VIJAYAWADA.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
8. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
9. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
10. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
11. Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).
12. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of SCHOOL OF PLANNING AND ARCHITECTURE VIJAYAWADA payable at VIJAYAWADA. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.
13. Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.
14. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---