

Bid Document

Bid Details	
Bid End Date/Time	02-12-2022 21:00:00
Bid Opening Date/Time	02-12-2022 21:30:00
Bid Offer Validity (From End Date)	180 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	N/a
Office Name	School Of Planning And Architecture,vijayawada
Item Category	Canteen Service - Best Price on Fixed Menu Rate Model - Non-Vegetarian, Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Contract Period	1 Year(s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Director

School of Planning and Architecture, Vijayawada., Survey No.4/4, ITI Road, Vijayawada - 520008, Andhra Pradesh, India.

(School Of Planning And Architecture Vijaywada)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Minimum Years (Up To 5 Years) Of Experience in Related Field

Geographic Presence In States:Andhra Pradesh

If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA.:Details added in ATC

Distribution/ Serving Style:[1669010971.pdf](#)

Specifications of Food Consumables (Brand, specific mandi, supplier store, Vegetables, Cooking Essentials, Packaged foods, food ingredients, etc):[1669011223.pdf](#)

Menu Items:[1669011366.pdf](#)

If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority.:[1669011633.pdf](#)

Canteen Service - Best Price On Fixed Menu Rate Model - Non-Vegetarian, Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) (500)

Technical Specifications

Specification	Values
Core	
Type of Diet	Vegetarian , Non-Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Service Provider
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Service Provider
Basic Furniture	To be provided by Service Provider
Canteen's Operational Days in a week	7 days a week
Cooking Equipments	To be provided by Service Provider
Essential Crockery	To be provided by Service Provider
Canteen Staff	To be provided by Service Provider
Distribution/ Serving Style	From single point - (canteen establishment)
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	To be provided by Service Provider
Smart Vending Machines	To be provided by Service Provider
Addon(s)	
Additional Details	
Canteen Start Time	07.00
Canteen End Time	22.00

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Total No of Employees/ Individuals/ Footfall to be served per day	Additional Requirement
1	S SAI DIWAKAR NAIK	520008,School of Planning and Architecture, Vijayawada. Survey No.4/4, ITI Road,Vijayawada-520008, Andhra Pradesh, India.	500	<ul style="list-style-type: none"> • Total Canteen Space (In Sqft) : 500 • Monthly License Fee : 10000 • Duration in Months : 12 • Working Days in a Month : 30

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Additional Terms & Conditions of Canteen Services at SPA Campus, Vijayawada.

1. The Contractor/supplier will provide canteen services to SPA in the premises of SPA Campus
2. A standard food items should only be sold in the canteen. Item should not be sold in excess of MRP
3. Use of plastic cups and plastic carry bags is highly discouraged and the contractor shall give an undertaking to use environment friendly material only for serving coffee, tea and for packing & carrying of food items.
4. The contractor will have to supply snacks of menu items (Quoted) in the Canteen premises.
5. The Contractor/Supplier shall install his emergency lighting, gas and fuel supply at his own cost.
6. The canteen facility is solely used by the students/faculty/staff of SPA. Vijayawada. No outsiders will be permitted without the explicit permission of management of SPAV in exceptional cases.
7. The Contractor/Service provider will have to keep open the canteen for seven days throughout the year as per statutory requirements or decided by SPAV from time to from time

8. Drugs, alcoholic drinks and tobacco products are strictly prohibited inside the premises of SPAV including canteen and any breach noticed will attract deterrent actions against the canteen agency as per statutory norms/SPA rules.
9. The Contractor/Service Provider will bring their own tools, cookers, hot boxes. Utensils, plates, jugs etc., in sufficient quantity as needed to maintain the canteen services.
10. The Contractor/Service provider shall verify character, antecedents of canteen service personnel /employees before deployment in SPAV campus.
11. Sub-contracting of the contract shall not be permitted for any of the item.
12. The Contractor/Service provider will be provided with the canteen premises and furniture as available in existing canteen. The maintenance i.e. cleaning upkeep of premises, furniture and fixtures will be the sole responsibility of the contractor/service provider.
13. The Contractor/Service provider shall provide a portable weighing machine in order to check the weight of item supplied, as per approved rate list.
14. The Contractor/Supplier has to ensure that Canteen Premises are used for only the purpose of running the Canteen services and not for other purpose in any manner. The Contractor himself and/or his worker should not use the premises of any other business purpose. The Contractor/Supplier shall not be authorized for any kind of sub-letting the premises in any manner
15. The Contractor or their authorized representative must be available in the canteen at all times as mentioned in GeM contract to attend the complaint, if any.
16. The oil/ghee to be used shall be with ISI mark

Payment Terms and Condition:

1. The Contractor /Service provider shall employ his canteen staff provide them clean uniform at his own cost and to ensure their hygiene, shall be responsible for timely payment of their wages/salary. The Contractor/Service provider will also be responsible to deduct and pay EPF as per rules and also extend medical facilities etc. as per statutory rules in force from time to time. SPAV shall not be responsible in any manner (Bid document Item no: 04 not applicable).
2. SPAV shall not pay the salaries wages of staff deployed by the service provider.
3. Contractor/Service provider shall collect the charges for items supplied served from the respective students and staff.
4. Contractor/Service provider shall pay the rent/licence fee for an amount of Rs 10,000/-Month for utilization of SPAV Canteen area premises.
5. Contractor/Service provider shall pay the water and Electrical power supply charges need to pay as per the actual meter readings.
6. Contractor/Supplier note that in Gem Agreement Payment terms conditions, payment cycle are not valid. In this regard SPAV attached separate document in the bid i.e. Additional Terms & Conditions of Canteen Services.
7. The contractor shall pay all necessary saturator taxes from time to time of issued by Govt. of India.
8. The Contractor/service provider shall procure and use all fresh and of standard/good quality raw material, eatables, fuels etc. necessary for running for the canteen at his own costs. The quality of food shall be maintained in consultation with the management and the decision of the management in respect of

quantity and quality of food shall be final.

Termination:

In case the services are not found satisfactory, the agreement will be terminated by SPAV at any time without any advance notice and reasons whatsoever.

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of School of Planning and Architecture, Vijayawada payable at Vijayawada. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---