



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, MHRD, Govt. of INDIA.

F.No.40/SPAV/Dir/Duties/2019-20

Dt: May 15, 2020

Office Order

In pursuance of the "UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown" issued dt:29.04.2020 and UGC Public Notice dt:10.05.2020, the following '**Students` Grievance Cell`** has been constituted for handling the grievances of the students related to examinations and other academic activities arising due to this pandemic:

S.No.	Name and Designation	nominated as
1	Prof. Dr. Abdul Razak Mohamed Professor of Planning	Member
2	Dr. Ayon K Tarafdar Dean Planning & Development	Member
3	Dr. Lilly Rose A Dean Academic	Member
4	Dr. Adinarayanane R Head, Dept. of Planning	Member
5	Dr. Janmejoy Gupta Head, Dept. of Architecture	Member
6	Dr. Amitava Sarkar Registrar I/c.	Member
7	Shri P Prashanth Vardhan Associate Dean	Member Secretary

The '**Students` Grievance Cell`** shall look into all the grievances of students and monitor through the e-mail **COVID19help@spav.ac.in**.

The '**Students` Grievance Cell`** shall work with immediate effect till further orders.


(Prof. Dr. Minakshi Jain)
Director

To
Members of the Cell

(P.T.O)



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Copy to

1. Dean Student Affairs
2. Chief Warden/Wardens, Hostels
3. System Administrator – to create e-mail id & password and to send to the
Cell and to upload the order in SPAV website *sh. RAJIV*
sh. VIJESH.
4. Academic and Examination Section
5. All students – grievances related to academics and examinations if any may
reach us to **COVID19help@spav.ac.in.**
6. Guard file

-Sd/-
Director