



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, MHRD, Govt. of INDIA.

Ref. F.No.40/SPAV/Dir/Duties/2020-21/67

Dt: September 25, 2020

Office Order

In suppression to all the earlier orders issued in this regard, the following members have been assigned the following Roles & responsibilities with respect to Government e-Marketplace (GeM) portal of SPAV as detailed below:

S.No.	Name and designation	Roles & responsibilities
1	Chairperson, Institute Purchase Committee (IPC) (ex-officio)	Head- GeM
2	The Registrar (ex-officio)	Drawing & Disbursing Officer (DDO)-GeM
3	Shri S Sai Diwakar Naik Assistant Registrar	Consignee- GeM
4	Shri G. S. Viswanath Assistant Librarian	Buyer - GeM

These orders shall come into force with immediate effect till further orders.


(Prof. Dr. Minakshi Jain)
Director

To
The GeM Members above.

Copy to:
All Deans
HoD –Planning / HoD- Architecture
Registrar I/c and Section In-Charge (Admin/IT/Library)

Prof. Dr. Abdul Razak M, [Prof. of Planning]