

School of Planning and Architecture, Vijayawada

Minutes of the meeting for review on plantation / playground facility / cleaning and maintenance etc. was held on October 02, 2020 from 6.45 am at Play Ground, SPA Vijayawada as a part of Swachh Bharat activities scheduled on account of 151st Birth anniversary of Father of the Nation – Sh. Mahatma Gandhi Ji under **Health and Hygiene theme**.

The following members are present:

1. Prof. Dr. Minakshi Jain -Director
2. Dr. Y Srinivasa Rao, -Deputy Librarian and Chief Warden
3. Ar. Kapil Natawadkar -Assistant Professor Architecture and Member- SPAV Clean & Green-Up SPAV
4. Ar. Jivantika Satyarthi -Assistant Professor of Planning & Social media champion
5. Ms. Naina Gupta -Assistant Professor of Planning and Warden, Girls Hostel
6. Ar. Vipendra Singh Thakur -Assistant Professor Architecture
7. Shri Ankit Kumar -Assistant Professor Planning
8. Shri Janardhana Reddy M -Multi Skill Assistant- Director's Office
9. Shri Chudamani Reddy - Housekeeping Supervisor - Outsourcing Agency

The above members after participation in 'running and cycling' activities during 6.00 am to 6.45am, visited the Open Ground, likely to be developed as the sports area. The following deliberations took place and resolved as follows.

1. In order to make the healthy and green campus, SPA Green-up Members informed all about the plantation of coconut, mango, jamun, Neem, Pongamia and Ashoka trees along with Bamboo grasses during this monsoon season.
2. CDC members were decided to make the arrangements to pile up all the scrap items lying scattered around the STP plant and the DG set area and in the rest of the area of Playground at the earliest; to facilitate the better play facility for the students and staff. It was deliberated that the material wise items need to be collected, so that their reuse, recycling and auctioning is easier.
3. It was directed that the back earth filling for compound wall is to be taken up in the fastest possible manner to enable, another layer of plantation to be executed.
4. It was decided to remove the waste/unused materials near the STP plant and to level the ground, so that the running track in the ground may be laid. It was

- further decided to separate the item wise unused material like iron, wood, glass etc. through housekeeping staff to make their reuse and auction easier.
5. The water stagnation at the bottom of the DG Sets exhaust was seen. The House keeping Agency supervisor was instructed to take the necessary action to avoid the rusting and further maintenance problems for the DG set.
 6. CDC members were asked to inform the Compound Wall contractor to clear the site and his materials, which are lying at DG set area and some of the places at Play Ground.
 7. CDC Members were directed to take necessary action to remove the dilapidated shed used by CPWD earlier near the entrance Gate II to avoid any untoward incidence.
 8. It was decided that the basketball court shall be executed soon with the help of SAAP (Govt. of AP) to facilitate and undertake the physical exercise of the students and staff.
 9. CDC members were instructed to auction the unused Auto of SPAV lying at Play ground by following the due procedure.
 10. CDC and Green-up SPAV committee members were instructed to level the playground with proper earth filling and clearing the weeds and other unwanted materials.



