



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance MHRD, Govt. of India.

**Instructions to the provisionally selected candidates for
PG Programmes through Direct Admissions at SPA Vijayawada for the
Academic Year 2020-21**

1. Candidates provisionally selected for PG Programmes are required to forward the colored scanned copies (*PDF format only) of the following original Documents to admissions@spav.ac.in, for online document verification on before 10 September 2020:
 - i) **Document for Proof of date of birth:** Class X mark sheet/ certificate issued by the school last attended/ Recognized educational board containing the date of birth of the applicant. In case, class X mark sheet/certificate does not contain date of birth, the candidate is required to upload class X mark sheet/ certificate and any other Government issued document containing date of birth of the applicant, name and Parent's name such as Passport/ Aadhar Card/ Driving License/ Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.
 - ii) Photo ID proof as per Govt. of India norms.
 - iii) Mark sheet of Class XII.
 - iv) Grade/Mark sheets of qualifying examination for all semesters.
 - v) Degree/ Provisional certificate. If result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available on the SPAV website.
 - vi) GATE score card (2018 or 2019 or 2020) (Wherever applicable).
 - vii) Certificate of category (SC/ST/OBC-NCL/EWS), if applicable, as per Government of India format, available on the SPAV website <https://www.spav.ac.in/courseoffered.html>, issued by the competent authority. In case of OBC-NCL/ EWS category, the certificate must be issued on or after April 01, 2020.
 - viii) Scanned Passport size colour photograph in jpg/jpeg format.

PLEASE NOTE:

- i) If the candidate is unable to get the OBC-NCL/EWS certificate issued on or after April 1, 2020, he/she may upload the certificate issued on or after April 1, 2019 along with an affidavit. However, admission offered, if any, will be provisional, and subject to submission of OBC-NCL/EWS certificate

- issued on or after April 1, 2020 at the time of physical reporting at the Institute. This is temporary arrangement due to COVID-19 issue.
- ii) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government.
 - iii) ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
 - iv) Undertaking by the candidate on OBC-NCL status in the prescribed format available in SPAV website.
 - v) If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the verification of documents.

IMPORTANT NOTE:

- a) **Failure to upload the coloured scanned copy of the original certificates and testimonial shall result in cancellation of admission.**
 - b) **Failure to meet the prescribed eligibility for admissions within the stipulated time period shall result in the cancellation of the admission at any stage.**
2. The fee structure for the year 2020-21 is available on the SPAV website. Students are required to pay the fee **after the document verification and confirmation of seat allotted** to the candidate based on the receipt of Allotment letter from SPAV. The fee shall be paid on or before 17th September 2020, through SBI I-collect link <https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm>.
 3. The commencement of online classes for the first year PG programmes shall be announced later on the SPAV website.
 4. The institute reserves the right to make changes, if necessary in the admission provisions.
 5. The waitlisted candidates will be intimated on or before 21 September 2020, based on the availability of vacant seats in each programme and are requested to check SPAV website www.spav.ac.in for any further updates.
 6. For any further clarification/information, candidates may contact: Academic Section, SPA Vijayawada 0866-2469448, admissions@spav.ac.in


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