

Undergraduate Programmes: Thesis Report Format Guidelines

S.No.	Guidelines	Specifications	
1	No. of thesis report copies	Four	
2	Cover	Unbound	
3	Printing	Two side	
4	Paper size	A4	
5	Paper quality	Executive bond/minimum of 75 gsm	
6	Maximum words	50000	
7	Page margins	Left 1.25", other margins 1"	
8	Text	Arial (12), except for chapter names, figures, tables and footnotes	
10	Spacing	1.5, except for text in tables	
11	Header	Thesis title name (left align), Arial, 10	
12	Footer	Name, Regd.No., Batch (left align), Arial, 10	
13	Footnote	Arial (10)	
14	Heading Style	Chapter 1 (Arial, 14, Bold, Titlecase)	Understanding Development
		Main Heading (Arial, 12, Bold, underline)	<u>1.1 Introduction</u>
		Side Sub Heading (Arial, 12)	1.1.1 Case Studies
15	Page no.	Bottom right	Arial, 10
		Preliminaries (pages before chapterisation)	Roman, small numbers (i, ii, iii.....) (Please note: certificate shall be without page numbering)
		From chapterisation	Page numbers (1, 2, 3.....)
16	Maps	A4 size (coloured, scaled maps with proper title panel including map title, legend, north point, scale, key map/location map, notes, etc.) at appropriate locations.	
17	Tables	Text in Table	Arial, 11, single spacing
		Table No. and Heading	Arial, 12, Top Left Eg. Table No.1:Population, Vijayawada (2011)
		Sources	Arial, 10, Bottom Left Eg. Source: Directorate of Economics and Statistics (2001).
18	Figures (Illustrations/ Photographs/ Maps/Graphs/ Charts, etc.)	Heading	Arial, 12, Bottom Left Eg. Fig. No.1:Landuse, Vijayawada (2011)
		Source	Arial, 10, Bottom Left Eg. Source: Directorate of TCP (2001)
		Note: Source to be mentioned for borrowed material	
19	Reference/ Bibliography style	Harvard referencing	
20	Coverpage	Appendix-1	
20	Undertaking	Appendix-2	
21	Certificate	Appendix-3	
22	Disclaimer	Appendix-4	

Neighbourhood Concept in Contemporary Residential Areas. Study Area: Agraharams, Allapuzha.

*A Thesis Submitted
in the partial fulfillment of the requirements for
the award of the degree of*

Bachelor of Planning/ Architecture

- Space for Image(s) -

By:
XXXXXXXXXXXXXXXXXXXX
Reg. No. XXXXXX
2012 - 2016

Supervisor:
XXXX
Designation

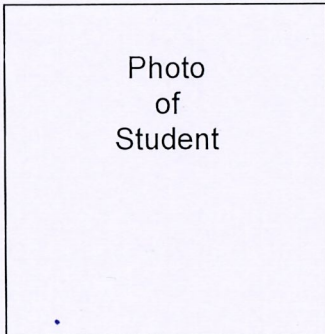


**Department of Planning/ Architecture
School of Planning & Architecture, Vijayawada**

Month, Year

UNDERTAKING

I, Ms/Mr. XXXXXXXXXXXXXXXX, the author of the thesis titled "XXXXXXXXXXXXXXXXXXXXX", hereby declare that this is an independent work of mine, carried out towards partial fulfilment of the requirements for the award of the Bachelor of Planning / Architecture at the Department of Planning/ Architecture, School of Planning and Architecture, Vijayawada. The work has not been submitted to any other organization / institution for the award of any Degree/Diploma.



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Date: XXXXXXXXX



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CERTIFICATE

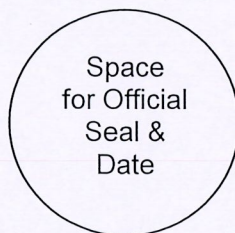
This is to certify that the thesis titled "XXXXXXXXXXXXXXXXXXXX", has been submitted by XXXXXXXXXXXX (Reg. No. XXXXXXXXXXX, Batch 2012-16) at the Department of Planning/ Architecture, towards partial fulfilment of the requirements for the award of Bachelor of Planning/ Architecture. This is a bonafide work of the student.

RECOMMENDED

Signature of the Guide/s
Name and Designation

ACCEPTED

Signature of the Head, Department of Planning/ Architecture
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Disclaimer

The content produced in the thesis report is an original piece of work and takes due acknowledgement of referred content, wherever applicable. The thoughts expressed herein remain the responsibility of the undersigned author and have no bearing on or does not represent those of School of Planning and Architecture, Vijayawada.

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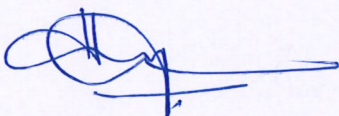


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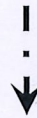
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